

Police and Crime Panel

20th October 2015

PCC Decision Records

Report of Chief of Staff



Purpose

1. To update Panel Members on the Police and Crime Commissioner's decision register (from June – September 2015) and forward plan.

Background

Decision Making Process

2. Key decisions are made at an Executive Board comprising of the PCC, the PCC's Chief of Staff, the Chief Constable and the Joint Chief Finance Officer. Other officers of the PCC or the Chief Constable will attend as and when required. On occasion it is necessary to take decisions outside of this process for reasons of expediency, but all relevant parties are consulted and informed.
3. All key decisions are supported by a report setting out the decision required, all relevant factors to be considered, the outcome of any consultation undertaken and the risks and implications of the course of action being recommended.
4. An online record is maintained of all key decisions taken by the OPCC. This includes a link to any documents which are disclosable under FOI. This record includes decisions taken by the PCC or any person to whom delegated powers have been granted.
5. The PCC will consider holding public meetings when this will provide a means of consultation on decisions (i.e. precept consultation) where there is a clear interest in actively seeking views of the community.
6. The PCC may choose to delegate powers to any deputy appointed, his statutory officers or a senior member of police staff.
7. A record is kept of all decisions made under delegated powers detailing the factors taken into consideration, including any consultation carried out.

NOT PROTECTIVELY MARKED

8. Decisions to be made by the PCC will relate in the main to his statutory functions and financial responsibilities. A Forward Plan for key decisions to be taken over a 3 month period will be published on the PCC's website.

Generally Key decisions are likely to include:

- The preparation, drafting and issuing of the Police and Crime Plan
- Issuing the precept
- Adopting a Medium Term Financial Plan
- Commissioning of Services
- Preparation and issue of the Annual Report
- Any decision which is considered to be of significant public interest or impact either generally or on a particular locality
- Any decision which will incur revenue expenditure in excess of £100,000
- Any decision which will incur capital expenditure in excess of £100,000
- The approval of or adoption of strategies/policies
- Key procurement decisions
- Significant changes to the police estate
- Allocation of grants

Details of the Police and Crime Commissioner's Decision Register 2015 and Forward Plan (June to August) can be found in Appendix 2.

Recommendation

That Panel Members note the contents of the report.

Alan Reiss

Chief of Staff

Appendix 1: Risks and Implications

Finance

Staffing

n/a

Equality and Diversity

n/a

Accommodation

n/a

Crime and Disorder

n/a

Children's Act 2004

n/a

Stakeholder/Community Engagement

n/a

Environment

n/a

Collaboration and Partnerships

n/a

Value for Money and Productivity

n/a

Potential Impact on Police and Crime Plan Priorities

n/a

Commissioning

n/a

Other risks

n/a

Contact Officer:	Alan Reiss
Job Title:	Chief of Staff
Telephone:	03000 264626
Email:	Alan.reiss@durham-pcc.gov.uk

Appendix 2**Police and Crime Commissioner****Key Decisions**

<u>Date of Meeting</u>	<u>No.</u>	<u>Decision</u>
June	1	County Durham Coroners Support Service- The PCC agrees to the appointment of the CCSS as the service provider.
	2	Precept Increase
	3	Sale of former police house- 1 Dryburn Hill
	4	Renewal of a Tenancy Agreement for Embedded Officer
	5	License agreement to Ethicare
July	1	Office Staffing Changes: PCC Approval to create 2 posts to be employed by the Police and Crime Commissioner
	2	Asset Depreciation- PCC approval to use £2.8m of reserves to depreciate midlife assets in order to generate an ongoing revenue saving of £0.2m
	3	The Police Arboretum Memorial Trust- The Trust was established to build a memorial and maintain it in perpetuity for the nation. Each PCC was asked to pledge £5,000 over 5 years, which is £1,000 for each of the next five years commencing this financial year.
	4	Darlington Integrated Support for Victims Pilot- The PCC funds Victim Support to deliver the pilot in collaboration with the police and partner agencies and in conjunction with the improvement projects set out in the main grant agreement (with Victim Support).
August	1	Outcome of complaint against Chief Constable
	2	Transfer of Land Comprising Part of The Barns
September	1	Northern Powergrid to install a power supply on the all-weather pitch for Airwaves temporary mast relocation

Forward look:

The major upcoming decisions include: procurement of victims' services for 2016-17; consultation on the precept; and revision of medium term financial plan following the settlement.